

**April 2021 Enrollment Master's Program,
Graduate School of International Relations
APPLICATION GUIDELINES for Dual Master's Degree Program
(National Chengchi University)**

This program is conducted based on Dual Master's Degree Program Agreement signed between the Graduate School of International Relations, Ritsumeikan University and the College of International Affairs, National Chengchi University (NCCU).

- Memorandum of Agreement for Dual Master's Degree Program
National Chengchi University, Ritsumeikan University

<Enrollment year/semester of NCCU students at RU>

- * Transfer Students admitted from the second semester of our Master's Program

Students who have completed 0.5 year or more but less than 1 year study at NCCU will be granted 0.5 year of enrollment status and transfer into the first year of our Master's program.

- * Transfer Students admitted from the third semester of our Master's Program

Students who have completed 1 year or more of study at NCCU will be granted one year of enrollment status and transfer into the second year of our Master's program.

I. Degree Conferred & Number of Students

Partnership Institutions	Major	Degree	Transfer period	Number of Recruits
National Chengchi University(NCCU)	International Relations	Master's Degree	First Year (Second Semester) Second Year (Third Semester)	A few* (Based on each Agreement)

* Depending on the applications received and results of the entrance examination, the number of successful candidates could be less than the number of recruitment spots.

* This program is conducted based on Dual Master's Degree Program Agreements (called as "an individual agreement") signed between the Graduate School of International Relations, Ritsumeikan University and National Chengchi University

Once enrolled, successful applicant cannot change the program he/she selected. For program details, please see our website (<http://www.ritsumei.ac.jp/gsir/eng/>).

Japanese based Programs	Global Governance Program, International Cooperation and Development Program, Multicultural Understanding Program
English based Programs	Global Cooperation Program, Global and Japanese Perspectives Program

II. Qualifications for Application

Applicants must satisfy all of the following criteria (1) to (3). Applicants for English based programs need to satisfy (4), Applicants for Japanese based programs need to satisfy (5) and applicants for Global and Japanese Perspectives Program need to satisfy (4) and (6) as well.

- (1) Students who are currently enrolled in the Master's program of the College of International Affairs, National Chengchi University
- (2) Students who obtained a recommendation from the partner university based on Dual Master's Degree Program Agreement signed between College of International Affairs, National Chengchi University and Ritsumeikan University.
- (3) Students whose cumulative GPA is 3.0 or higher on a 4.0 scale in their undergraduate program.
- (4) Students who have a TOEFL iBT® Test score of 80 or IELTS™ of 6.0, if they choose to belong to English-based program.
- (5) Students who pass level 1 of Japanese Language Proficiency Test (JLPT) or with a score of at least 660 of Japanese Proficiency Test (JPT) if they choose to belong to Japanesebased program.
- (6) Students who pass at least level 2 of the Japanese Language Proficiency Test (JLPT) or with a score of at least 525 of Japanese Proficiency Test (JPT) if they choose to belong to Global and Japanese Perspectives Program.

III. Screening Method

Admission will be based upon screening all submitted documents.

Applicants may have phone/mail interviews or be interviewed if necessary.

IV. Application Period

Wednesday, September30, 2020 -Wednesday, October14, 2020

*Applications must be sent by registered express mail to the Administrative Office of College of International Relations, Ritsumeikan University. Only applications postmarked by the due date will be accepted.

V. Application Procedures

1. Required Documents

The following documents are to be submitted in a single package.

- 1) APPLICATION SHEET FOR NON-JAPANESE APPLICANTS (Form GS2)

※If applicants have Japanese nationality, please consult with the Administrative Office, College of International Relations.

- 2) Research Proposal (Form IR1)

(Those whose desired program is conducted in English) the number of words is approximately 1000 words in English.

(Those whose desired program is conducted in Japanese) the number of characters is approximately 2000 characters in Japanese.

3) Essay (Form IR2)

(Those whose desired program is conducted in English) the number of words is approximately 3000 words in English.

(Those whose desired program is conducted in Japanese) the number of characters is approximately 6000 characters in Japanese.

4) Pledge (Form IR4)

5) A letter of Recommendation from the College of International Affairs, National Chengchi University (Free format)

6) Original Certificate of graduation and academic transcript from last attended institution (undergraduate or graduate degree program)

-The transcript of your academic record and your certificate of graduation/completion should be issued by your university.

- If the date of graduation / completion is specified on the transcript of your academic record, then the transcript may double as your certificate of graduation/completion.

- If the name shown on your certificate differs from the name you use when applying for admission, you should submit written evidence of your change of name, such as an excerpt of your family register (or another appropriate certificate if you are a foreign national) , together with the other documents required for application.

7) Original Academic Transcript from the College of International Affairs, National Chengchi University.

- If you are not able to submit an Academic Transcript, you must submit a schedule of courses of a current semester instead of an academic transcript.

8) Certificate of English Language Ability (A photocopy is acceptable)

A Certificate of English Language Proficiency must be submitted (TOEFL® Test or IELTS is preferable).

- Applicants whose first language is English or whose last attended institution where they graduated that uses English as a lecture language do not have to submit this document.

※ TOEFL ITP® Test and TOEIC® LISTENING AND READING TEST (IP) are not acceptable.

※ Only TOEFL iBT® scores from a single test date will be considered (MyBest™ scores will not be taken into consideration).

9) Certificate of Japanese Language Ability(A photocopy is acceptable)

Applicants applying to Global Cooperation Program: Not necessary

Applicants applying to Global and Japanese Perspectives Program:

N2 or above certificate (including “Score Report” and “Certificate of Result and Scores”) of the Japanese- Language Proficiency Test (JLPT), Score 525 or above certificate of the Japanese Proficiency Test (JPT) or document showing similar achievement.

-Applicants whose first language is Japanese or whose last attended institution where they graduated that uses Japanese as a lecture language don't have to submit this document.

Applicants applying to Japanese based programs and whose first language is Japanese:

Not Necessary

Applicants applying to Japanese based programs and whose first language is not Japanese:

N1 certificate (including “Score Report” and “Certificate of Result and Scores” of the Japanese-Language Proficiency Test (JLPT) or Score 660 or above certificate of the Japanese Proficiency Test (JPT).

-Applicants whose last attended institution where they graduated that uses Japanese as a lecture language don't have to submit this document.

- 10) A photocopy of applicant's passport information page, including photo and date of birth.
-Only those who have a valid passport at the time of application and who do not have Japanese nationality.
- 11) One passport-quality photo (2.4cm wide×3.0cm tall, front-facing, photo taken within 3 months of application and showing applicant from chest up, with name and nationality must be entered on the reverse)

※ Certificates must be valid as of the beginning of the application period.

※ Applicants may be asked for further confirmation.

2. Submission of Documents

The application documents must be sent by registered express mail to the Administrative Office of College of International Relations, Ritsumeikan University.

-Sending from overseas

To submit the documents, prepare an envelope as big as A4, put all the documents in the envelope, and send it by express mail service which allows you to trace your mail.

3. Mailing Address for Application

Administrative Office, College of International Relations

Ritsumeikan University

56-1, Toji-in Kitamachi, Kita-ku, Kyoto, 603-8577 Japan

TEL: +81-(0)75-465-1211 FAX: +81-(0)75-465-1214

Email: ir-adm@st.ritsumei.ac.jp

4. Notes of application

- (1) Application documents (RESEARCH PROPOSAL and ESSAY) should be typed in the same language which is used in your desired program of enrollment, and if possible with a word processor in A4 size.
- (2) Your name and date of birth on your application documents should be exactly as that printed on your passport.

- (3) Submitted documents cannot be returned for any reason, even if it is determined after the application that the applicant does not meet the application eligibility criteria.
- (4) Payment of an application fee is not required.

VI. Notification of Results

Wednesday, December 2, 2020

Results will be sent to the addresses written on the Application Sheet on the notification day.

VII. Admission Procedures

Successful applicants will be given detailed instructions once their results have been determined.