Korea University

2027 Spring Exchange Program (Department Level)

1. Nomination Process

1) Before the official nomination, exchange coordinators MUST consult with the KU exchange coordinator at the department level.
2) Once the exchange balance and nominees are confirmed, exchange coordinator at the department level will inform them of the application procedure and required documents. Students are required to prepare the required documents and submit the application by the deadline.
3) After reviewing the applications, the department level coordinator at KU will inform the accepted students.
4) KU exchange coordinator will send an admission package for the accepted students to the exchange coordinator at partner universities.

2. Entry requirements for exchange students

- **Must be a currently enrolled student**
- **A minimum GPA of 2.5 on a 4.0 scale (GPA by US standard)**
- **Undergraduates must have completed a minimum of 2 full semesters at their home institution before the Nomination/Application starts (Transferred undergraduate / graduate: 1 semester)**

* Transcripts including the second semester issued during or after the application period are not acceptable

- **Fluency either in Korean or English (evidence of language proficiency not required)**

3. Required documents for the application

*** All documents MUST be in English or with English translation except for Korean.**

1) Statement of purpose and goals (what you hope to achieve)
2) One official academic transcript
3) One passport-sized photograph only in JPG format, less than 1MB (will be used for student ID card issuance)
4) Clear copy of a valid passport (file size under 50kb)
5) Health Certificate
   : Only the examination taken in August to October for Spring semester (next year) and February to April for Fall semester is acceptable.
6) Copy of private health insurance (must be valid throughout your study abroad period)
   Submission deadline: Spring semester : January 31 / Fall semester : July 31
7) Code of Conduct and Dismissal (Must be handwritten)
8) Additional document(COE) required for NON-OECD country nationals only.
   - NON-OECD country nationals must submit an official Certificate of Enrollment of the current home university with APOSTILLE(recommended) or consular confirmation from the Korean embassy or consulate in the country where the university is located to the KU

department-wide exchange coordinator′s office by POST before May 15 for Fall semester and Nov 15 for Spring semester to complete the application.

- Documents required for students from a university in China : Submit an official Certificate of Enrollment (English version) of the current home university issued from CHSI(学信网) by post before May 15 for Fall semester and Nov 15 for Spring semester to complete the application.

9) Bank Statement issued only in **November 2026**.

Submit a bank statement opened under your name showing a minimum balance of **US$ 5,100 (1 semester), US$ 10,200 (2 semesters)** or the same amount of the applicant's country's currency.

If you cannot provide your bank statement, you can submit your parent's bank statement along with a copy of your 'family relation certificate' or any other official document that can replace the family relation certificate such as birth certificate. All documents must be in English. If not, please attach the English translated version with the following statement for confirmation, 'translated by [ ], date and signature'. (Notarization is not required)

If you are a scholarship recipient, please submit an official certificate or letter that proves your scholar status and the amount of scholarship benefits such as monthly allowances and so on for the entire study period

※ OECD country nationals can submit it by email.

※ NON-OECD country nationals are required to send the original bank statement to the KU department-wide exchange coordinator′s office by POST only. (It is highly advised that students get two original copies from the bank as one should be submitted to Korea University and another one to the Korean embassy.)

4. Information regarding the Course Registration

- Students will be notified via email about the instructions for course registration in mid-July (for fall semester) and mid-January (for spring semester). Students should do the following steps after receiving the email.

Step 1. Read the course registration instructions very carefully.
Step 2. Make a preferred course listing during the ‘Preferred Course Listing’ period.
Step 3. Check the results.
Step 4. Apply for courses during the ‘Course Registration’ period.
Step 5. Try to add courses during the ‘Add/Drop’ period.
Step 6. Drop the courses during the ‘Withdrawal’ period.
*** No changes can be made after the Withdrawal Period.

1) Online Preferred Course Listing :

Spring semester Early-February / Fall semester Early-August (TBC)

- KU allows students to expedite course registration before the official registration period begins

2) Online Course Registration :

Spring semester Mid-February / Fall semester Mid-August (TBC)

4-1. List of courses taught in Korean and English

http://sugang.korea.ac.kr > Click on *English* on the top left
> Major or General (electives) subject
> Select the appropriate Year, Term, and Department
> Click on the course no. for more detailed course information.

▪ Course List: http://sugang.korea.ac.kr (click on English on the right side of the main page).
▪ Undergraduates may refer to the course list under "Major Subject" and "General Subject."
▪ Courses conducted in English will be indicated in brackets (e.g. Marketing Management (English)).
▪ Courses marked under the X) tab are open to exchange students.
▪ The Course List for the upcoming semester will be released in mid-July and mid-January.
* Course list can be also found at http://gsc.korea.ac.kr > Exchange/Visiting Student > Board > Notice

<Language of instruction>
Approximately 40% of courses are conducted in English and 60% in Korean.

<Korean language courses>

Credit-bearing Korean language courses are offered during the regular semesters. There are 5 different levels from beginner to advance.
For those who wish to take Korean language classes, no prior knowledge of the Korean language is required but there might be placement test depending on the lecturer. It will be held on the first day of the class.
Free Korean language classes (4 weeks) are offered to students who completed a regular semester at KU during the winter/ summer break.

4-2. Updates of the English course list

- The Course List for the upcoming semester will be released in mid-July and mid-January.
- Students may refer to the course list from the corresponding semester of the previous year

as it will remain similar. However, courses are subject to change every semester and we cannot guarantee all the courses will be available. Students are responsible for making a back-up plan for their course registration.

4-3. Course load

Major related course : 2-3 credits / Elective : 1-3 credits
(1 credit = 1 teaching hour)
1 semester : 16 weeks

Undergraduates
: Max. 19 credits per semester.
Postgraduates
: Max. 12 credits per semester

* Even if you take one course, you will be recognized as a full-time student at KU.

However, you should also check the minimum number of credits to be taken with your home university coordinator.

4-4. Important Notice regarding course registration

* We are experiencing a high demand for some areas of the courses, especially in Business School, Psychology, Media and Communication and International Studies. This means students must be aware that it may be very difficult to register for these courses and there will be No Guarantee for their preferred choices.

* KU cannot recommend or find a course for individual student for fairness issue.

It is student′s responsibility to make a backup plan when they make their course plan.

Course Restrictions (Undergraduate and Graduate)

Medicine, Nursing, Pharmacy, Law, Teacher Education, School of Cybersecurity (Department of Cyber Defense), Art & Design, and all courses at Sejong Campus are not open to exchange students.

※ KU cannot guarantee any courses for exchange students. Therefore, we request students to be very flexible with their course selections and also be ready with a plan B.

※ Some practice and lab courses may have a teaching assistant (TA) who teaches in Korean, so please contact the professor in advance to confirm.

※ Available subjects to graduate students

Only the departments below <Graduate School> category and courses under the <International Studies> are allowed to exchange students.

*** Important Notice for graduate students**

Only the departments under the <Graduate School> category and courses under the <International Studies> are available to exchange students except for Medicine, Nursing, Pharmacy, Law, Teacher Education, School of Cybersecurity (Department of Cyber Defense), Art & Design, Independent Study, Thesis Research, Tutorial Research after Completion of Course Work, and also graduate level Business courses (graduate courses that start with INT) and all courses at Sejong Campus.

Please be aware that registering for courses from Business School, Media & Communications, International Studies, and Psychology (courses that start with BUSS, JMCO, DISS, PSYC) is ***extremely*** *difficult.*

<Other useful information>

Insurance	
Private health insurance ※ Students of Korean nationals can submit a copy of Korean National Health Insurance.	All incoming students coming to study at KU **MUST provide a copy of their private health insurance that is valid during their study period at Korea University**. Those who fail to provide the copy of their health insurance that is valid in Korea **will NOT be allowed to enroll at KU even after getting a letter of admission.** ※ Private Health Insurance Submission Deadline: **Spring semester: January 31** **Fall semester: July 31** Students will be automatically registered for the NHI (National Health Insurance in Korea) when they make an alien registration card at the immigration office after their arrival in Korea. However, all international students are required to have private insurance that takes effect throughout their study period additionally apart from NHI as the coverage of NHI may not be enough to cover all expenses for serious illness and injury which may cause serious financial hardship.
Visa Requirements	
Student visa	All international incoming students coming to study at KU must apply for a D-2 student visa. You will receive the admission package including CoA (Certificate of Admission), LoA (Letter of Admission) and Business Registration of Korea University. Please apply for a student visa at the Korean Embassy or a Korean consulate in your home country (or for those who have Chinese nationality in the country where their home institution is located) with CoA and Business Registration. **Additional documents might be required:** ● Korea University Business Registration Certificate (A copy will be attached to the Admission Package) ● A copy of agreement with partner university (Please ask your home institution's exchange coordinator) ※ Extra documents may be required depending on students Nationality. ※ Students of Chinese nationals who are studying outside of China MUST apply for the student visa in the country where the home university is located.
Estimated Living Expenses in Seoul	
On-campus accommodation	* Students are required to apply for housing online on a separate website. http://dorm.korea.ac.kr

Off-campus accommodation	Approx. KRW 500,000 or more per month
Food/meals	Approx. KRW 400,000 per month
Local transportation	Approx. KRW 100,000 per month
Academic expenses	Approx. KRW 150,000 per semester (mainly textbooks)
Personal expenses	Approx. KRW 400,000 per month but may vary