

Korea University

Political Science and International Relations

Exchange Student Program

(Spring Semester 2020)

Part I . Application Procedure

1. Nomination Process

- 1) Once the number of nominees has been confirmed, exchange student program manager in faculty level will contact nominated students and inform required documents which includes the application. Students are required to complete the application and prepare all the required documents within the deadline.
Alternatively, program manager at your home university may send us nominee's all the required application documents.
- 2) After all the required documents are submitted, the Program Manager at KU will contact Global Services Center and report the number of students attending KU as exchange student in faculty level.
- 3) As soon as we will get the Certificate of Admission from KU Global Service Center and send it directly to the students.

2. Entry requirements for exchange students

- 1) Must be a currently enrolled student
- 2) A minimum GPA of 2.5 on a 4.0 scale (GPA by US standard)
- 3) Undergraduates must have completed a minimum of 2 semesters
(Postgraduates: 1 semester) at home institution before application starts.
- 4) Must submit a transcript for more than 2 semesters, which is issued before October 2019. (Transcript including the second semester that is issued during or after application period is not acceptable)

5) Fluency in either Korean or English language (※ No official scores required)

3. Required documents for the application

* All supporting documents MUST be submitted in English or with English translation except Korean.

- 1) KU Exchange Student Application Form
- 2) Statement of purpose and goals (what you hope to achieve)
- 3) One official academic transcript
- 4) One passport-sized photograph
- 5) Clear copy of a valid passport (file size under 50kb)
- 6) Oath of Good Conduct (Must be hand written)
- 7) Health Certificate

(* Please be notified that all documents above (1~7) are required to must be submitted)

- 8) Copy of private health insurance (must be valid throughout your study abroad period)
(Deadline : **January 31, 2020**)

4. Application submissions

- 1) By email : pol001@korea.ac.kr
- 2) Deadline : October 15, 2019 (For Spring Semester 2020)
- 3) Contact : Department of Political Science and International Relations
Email : pol001@korea.ac.kr
Tel : +82-2-3290-5180

5. Academic Calendar

- 1) Class Begins : March 2, 2020
- 2) Mid-term : April 20-24
- 3) Final : June 15-19
- 4) Class Ends : June 19
- 5) Fall Semester Begins : September 1

Part II. Course Registration

1. Information regarding the Course Registration

The incoming advisors will contact students via email about the guidelines for the online course registration process around January.

1) Online Preferred Course List Plan : end of January (TBC)

- KU allows students to expedite course registration before the official registration period begins
- Students will be informed via email during January which includes the guideline.

2) Online Course Registration : Mid-February (TBC)

- More detailed information will be sent to students in January via email with complete guidelines and student MUST read the guidelines very carefully.

2. List of courses taught in Korean and English

<http://sugang.korea.ac.kr> > Click on **English** on the top left

- > Major or General (electives) subject
- > Select the appropriate Year, Term, and Department
- > Click on the course no. for more detailed course information.

* In order to take <Political Science and International Relations> you have to enter the following menu.

(Major subject – 2020 – Spring – Seoul - College of Political Science & Economics - Department of Political Science and International Relations)

* *Courses conducted in English will indicate in brackets, **English**.*

(e.g, Management Strategy (English))

* *Please move the scroll bar so that you can see what courses are open to students.*

Courses marked under 'X' Tab are open to exchange/visiting students.

<Language of instruction>

Approximately 40% of courses are conducted in English and 60% in Korean.

<Korean language courses>

Credit-bearing Korean language courses are offered during the regular semesters. There are 5 different levels from beginner to advance.

For those who wish to take Korean language classes, no prior knowledge of the Korean language is required but there might be placement test depending on the lecturer. It will be held on the first day of the class.

Free Korean language classes (4 weeks) are offered to students who completed a regular semester at KU during the winter/ summer break.

3. Scheduled updates of the English course list

Undergraduates : Beginning of January for Semester 1 (Spring)
(Course Registration will be early February)

Postgraduates : Beginning of February for Semester 1 (Spring)
(Course Registration will be late February)

*Please refer to the courses list from the previous year.

For example, if you are coming in Spring 2020, then you may refer to the list offered in Spring 2019. There may be little changes between the years but the list is likely to remain similar.

4. Course Load

Major related course : 3 credits / Elective : 1-3 credits
(1 credit = 1 teaching hour)
1 semester : 16 weeks

Undergraduates : Min. 1 and max. 19 credits per semester.

Postgraduates : Min. 1 and max.12 credits per semester

5. Important Notice regarding course registration

* We are experiencing a high demand for some areas of the courses, especially in Business School, Political Science, Economics, Media and Communication. This means students must be aware that it may be very difficult to register for these courses and there will be No Guarantee for their preferred choices.

* KU cannot recommend or find a course for individual student for fairness issue. It is student's responsibility to make a backup plan (plan B) when they make their course plan.

1) **Non- available** subjects to students (Both undergraduate and graduate)

: Medicine, Nursing, Pharmacy, Law, Teacher Education, Division of Information Security (Department of Cyber Defense), Art & Design and all the courses in Sejong Campus.

2) Available subjects to graduate students

Only the departments below <Graduate School> category are allowed to exchange/visiting students except the subjects mentioned above and Business related courses (e.g. BUS, INT).

3) Non- available subjects to graduate students

All the other graduate school programs/courses which are not below <Graduate School> category are not available to exchange students.

* Please be reminded that it also includes:

<Graduate School of International Studies> which is NOT below <Graduate School> category.

Part III. Other useful information

Arrival Guide	
International students' orientation * Will be confirmed afterwards	Orientation is MANDATORY for all ESP & VSP students Spring semester : end of February (TBC)
Airport pick-up service * Will be confirmed afterwards	On February 23 – 24(TBC) , there will be a FREE Airport pick-up service for students who will be living in KU residence halls. If students wish to be met at the Incheon international airport and taken to their hall of residence, they MUST submit the ONLINE Airport pick-up request <u>no later than January 00, 2020(TBC)</u> http://gsc.korea.ac.kr > Exchange/Visiting Student > Request > Airport Pickup Please note that the airport pick-up service operates at the Incheon International Airport Terminal 1 only and is available only for flights that arrive before 9pm . The bus to Korea University will depart every two or four hours from 8am until 9pm during the two days. Students may have to wait at the airport until other incoming students arrive. The approximate travelling time from the airport to halls is normally 1.5 to 2 hours.
What if I do not apply or miss the application deadline for the airport pick-up?	If students do not apply or miss the deadline for the airport pick-up, they need to come to Korea University by themselves. Useful website : http://www.airport.kr/pa/en http://www.airhelp.co.kr http://gsc.korea.ac.kr > About GSC > Contact Us > Direction to KU
Accommodation	
On-campus accommodation →CJ International House →Anam Global House →Anam 2 *Important Notice There will be construction next to the On-campus accommodation during this year. Construction activity may affect students to varying degrees and may involve excess dirt and/or noise. Please make your decisions carefully before you apply.	On-campus accommodation is available but limited. Students are advised to apply as soon as the online application is started. The residence office will contact the students via email for full payment. Most of the rooms are shared room. All on-campus accommodation is located within 20 minutes of walking distance from the main campus. Notice : Those who are planning to stay for 2 semesters at KU, please be reminded that newly enrolled students will take the first priority for the on-campus accommodation.

<p>Applying for on-campus accommodation</p> <p>* Will be confirmed afterwards</p> <p>Application result :</p> <p>Accommodation moving-in dates :</p> <p>Accommodation moving-out dates :</p>	<p>Online Application submission :</p> <p>Early of December, 2019 ~ early of January, 2020 (TBC)</p> <p>After students are admitted, they will receive the KU admission letter with individual KU ID number which will be needed to make the online housing application.</p> <p>Mid-January 2020 (TBC)</p> <p>Mid- February, 2020 (TBC)</p> <p>July 00, 2020 (before 10:00 AM) (TBC)</p> <p>To apply for housing, please visit the direct link http://reslife.korea.ac.kr</p> <p>Important Notice :</p> <p>Students who plan to apply for the on-campus accommodation must upload the result of the TB test(either chest x-ray or skin test is acceptable) <u>after the accommodation result is announced.</u></p> <p>※ Only the result of TB Skin Test or chest X-ray which is 1) placed and read after <u>January 1, 2020 and</u> 2) issued either in <u>English or Korean</u> will be accepted.</p>
<p>What if I was not given a room or failed to apply for on-campus accommodation?</p>	<p>For those who have not found on-campus accommodation, the Global Services Center will provide information and assistance in finding off-campus residence nearby the campus at reasonable rates.</p> <p>Off-campus accommodation information can be found on from http://gsc.korea.ac.kr > Student Services > Accommodation</p>
<p>Semester breaks</p>	<p>Accommodation is available during the breaks between the semesters. If you wish to stay on during the break, you will be required to fill in the application form for extension in advance.</p>
<p>Insurance</p>	
<p>Private health insurance</p> <p>※ Students of Korean nationals can submit a copy of Korean National Health Insurance.</p>	<p>All incoming students coming to study at KU <u>MUST provide a copy of their private health insurance that is valid during their study period at Korea University.</u> Those who fail to provide the copy of their health insurance that is valid in Korea <u>will NOT be allowed to enroll at KU even if they have been admitted to KU.</u></p> <p>※ Deadline : Spring semester : January 31, 2020</p>

Visa Requirements	
Student visa	<p>All international incoming students coming to study at KU must apply for a D-2 student visa. When you receive the admission package, the CoA (Certificate of Admission) will be included together with the Letter of Admission. You can apply for the student visa at the Korean Embassy or a Korean consulates in your home country (or for those who have Chinese nationality in the country where their home institution is located) by submitting the CoA.</p> <p>There are two types of required documents required by the Korean embassy to submit when applying for D-2 visa and they are :</p> <ul style="list-style-type: none"> ● Korea University Business Registration Certificate (A copy will be attached to the Admission Package) ● A copy of agreement with partner university (Please ask your home institution's exchange coordinator) <p>※ Extra documents may be required depending on students Nationality.</p> <p>※ Students of Chinese nationals who are studying outside of China MUST apply for the student visa in the country where the home university is located.</p>
Estimated Living Expenses in Seoul	
On-campus accommodation (per semester = 4months)	Single : CJ I-House KRW 2,000,000 per semester Double : CJ I-House KRW 1,580,000 per semester Anam Global House KRW 1,580,000 per semester Triple : Anam Global House KRW 940,000 per semester Anam 2 (Male only) KRW 840,000 per semester https://reslife.korea.ac.kr:5008/v1/src/main/page.php?code=rate
Off-campus accommodation	Approx. KRW 350,000 - 550,000 per month
Food/meals	Approx. KRW 400,000 per month
Local transportation	Approx. KRW 60,000 per month
Academic expenses	Approx. KRW 150,000 per semester (mainly textbooks)
Personal expenses	Approx. KRW 250,000 per month but may vary

Health Certificate

All exchange/visiting students are required to complete this form and submit it within the application period. Those who do not submit the form will not be accepted to Korea University. This form must be completed by a physician/doctor only.

* Only the examination taken in August to October for spring semester and February to April for fall semester is acceptable.
 (Date of the examination must be within 2 months from the start of the application period)

1. Student Information

Name: _____ Date of Birth: _____
Family name First name Middle name YYYYY/ MM/ DD

Sex: Male Female

2. Physical Information

Eyesight	<input type="checkbox"/> Normal	<input type="checkbox"/> Impaired (Please specify: _____)
Hearing	<input type="checkbox"/> Normal	<input type="checkbox"/> Impaired (Please specify: _____)
Speech	<input type="checkbox"/> Normal	<input type="checkbox"/> Impaired (Please specify: _____)

Does the applicant have any allergies? (Medication, Foods, Environmental) <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, please specify. This should be completed by a physician.			
Is the applicant currently under medical treatment? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, please specify. This should be completed by a physician.			
Is the applicant currently taking any medication? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, please specify. This should be completed by a physician.			
Has the applicant ever suffered from any of the following?			
<input type="checkbox"/> Tuberculosis	<input type="checkbox"/> Hepatitis A/B/C	<input type="checkbox"/> Digestive tract disease	<input type="checkbox"/> Others :
<input type="checkbox"/> Diabetes	<input type="checkbox"/> Asthma	<input type="checkbox"/> Communicable disease	
<input type="checkbox"/> Heart disease	<input type="checkbox"/> Psychosis	<input type="checkbox"/> Epilepsy	
If any parts of above is marked, please specify. This should be completed by a physician.			<input type="checkbox"/> No remarkable history
Is there any symptom or condition that you would like to inform us other (any extra physical/psychological/other conditions) than the mentioned above? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, please specify. This should be completed by a physician.			
In view of the applicant's history and the above findings, is it your observation that his/her health status is adequate to pursue studies (within one year) in Korea? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If no, please specify. This should be completed by a physician.			

3. Medical Physician Information (Must be filled in by a physician)

Physician's Name in Print: _____

Authorized Signature: _____

Date of Examination: _____/____/____ (YYYY/MM/DD)

Medical Office Official Stamp: _____



고려대학교
Korea University
Oath of Good Conduct
Exchange and Visiting Students

I _____ will:
(please print your name above)

- Obey all the Korea University regulations and maintain the honor of both Korea University and my home university during my stay in Korea.
- Take personal responsibility for my safety, while giving priority to following commonsense safety rules and precautions.
- At all times comport myself with manners and courtesy.
- Accept the reality of differences in culture and custom, and not discriminate against others based on their race, gender, or whatsoever.
- Follow and obey all the laws of the Republic of Korea including its laws and regulations regarding immigration, alcohol, drug usage, and sexual harassment.

I further agree that:

If after consultation with representatives of the Global Services Center it is concluded that I have clearly violated this oath, as outlined above, I hereby agree to accept Korea University's decision regarding any action or discipline.

I fully understand this oath and will take personal responsibility to ensure that I follow it.

Home university: _____

Date of Birth: _____

Name & Signature: _____

*Please submit this form during your application process.

Global Services Center

Korea University