

April / September 2026 Enrollment
Master's Program, Graduate School of International Relations
Application Guidelines for Dual Master's Degree Program
(National Chengchi University)

This program is conducted based on Dual Master's Degree Program Agreement signed between the Graduate School of International Relations, Ritsumeikan University (RU) and the College of International Affairs, National Chengchi University (NCCU).

- Memorandum of Agreement for Dual Master's Degree Program
National Chengchi University, Ritsumeikan University

<Enrollment year/semester of NCCU students at RU>

* Transfer Students admitted from the second semester of our Master's Program

Students who have completed 0.5 year or more but less than 1-year study at NCCU will be granted 0.5 year of enrollment status and transfer into the first year of our Master's program.

* Transfer Students admitted from the third semester of our Master's Program

Students who have completed one year or more of study at NCCU will be granted one year of enrollment status and transfer into the second year of our Master's program.

I. Number to be accepted

Partner Institutions	Major	Degree	Transfer Period	Number of Student Accepted
National Chengchi University (NCCU)	International Relations	Master's Degree	First Year (Second Semester) Second Year (Third Semester)	A few*

Once enrolled, successful applicant cannot change the program he/she selected. For program details, please see our website (<https://www.ritsumei.ac.jp/gsir/eng/>).

English-based Programs: Global International Relations Program

Japanese-based Programs: International Relations Program

II. Eligibility Requirements

Applicants must satisfy all the following criteria (1) to (3). Applicants for English-based programs need to satisfy (4) and applicants for Japanese-based program need to satisfy (5).

- (1) Students who are currently enrolled in the Master's program of the College of International Affairs, NCCU
- (2) Students who obtained a recommendation from the partner university based on Dual Master's

Degree Program Agreement signed between NCCU and RU

- (3) Students whose cumulative GPA is 3.0 or higher on a 4.0 scale in their undergraduate program
- (4) Students who have a TOEFL iBT[®] Test score of 80 or IELTS[™] of 6.0, if they choose English-based program
- (5) Students who have passed level 1 (N1) of Japanese Language Proficiency Test (JLPT) if they choose Japanese-based program

III. Screening Method

Admission screening will be conducted by the document screening.

Applicants may have phone, email or on-line interview if necessary.

IV. Application Period

<April 2026 enrollment>

Thursday, September 18, 2025 -Thursday, October 2, 2025

<September 2026 enrollment>

Thursday, April 2, 2026 -Thursday, April 16, 2026

V. Application Procedures

1. Required Documents

- 1) Ritsumeikan University Graduate School Application Sheet with a facial photo (Form GS 2)
- 2) Research Proposal (Form IR1)
English-based program applicants: Approximately 1000 words in English
Japanese-based program applicants: Approximately 2000 characters in Japanese
- 3) Pledge (Form IR4)
- 4) Letter of recommendation from NCCU (Free format)
- 5) Certificate of graduation and academic transcript of last attended undergraduate institution
 - The transcript of your academic record and your certificate of graduation/completion should be issued by your university.
 - If the date of graduation/ completion is indicated on the transcript, then it may be doubled as your certificate of graduation/completion.
 - If the name shown on your certificate differs from the name you use when applying for admission, you should submit written evidence of your name change, such as a family register (or another appropriate certificate if you are a foreign national), together with the other documents.
- 6) Academic transcript of NCCU
- 7) Certificate of English language ability
Japanese-based program applicants
Optional, but highly recommended
English-based program applicants
A certificate of English language proficiency must be submitted (TOEFL[®] Test or IELTS is preferable).

- Submission of official certificate of English language proficiency is waived for applicants who holds the nationality of the countries listed below as well as those completed/ are expected to complete an undergraduate/ graduate program in the listed countries. Antigua and Barbuda, Australia, the Bahamas, Barbados, Belize, Canada, Dominica, Grenada, Guyana, Ireland, Jamaica, Malta, New Zealand, St Kitts and Nevis, St Lucia, St Vincent and the Grenadines, Trinidad and Tobago, U.K. and U.S.A.
- In addition to the above, submission of official certificate of English language proficiency is waived for applicants who completed/ are expected to complete an undergraduate/ graduate program where English is the official medium of instruction. In such case, an official university document certifying this is required (The document must be original and signed by a person who holds a post such as dean or department chair).
- * Scores of TOEFL® Test, IELTS and TOEIC® Listening & Reading Test must be taken no more than 2 years before the starting date of application period.
- * TOEFL ITP® Test and TOEIC® Listening & Reading Test Institutional Program (IP) are not acceptable.
- * Only TOEFL iBT® scores from a single test date will be considered (MyBest™ scores will not be taken into consideration).

Japanese-based program applicants

Optional, but highly recommended

8) Certificate of Japanese language ability

English-based program applicants

Not required

Japanese-based program applicants

Official N1 certificate of Japanese-Language Proficiency Test (JLPT); Either “Score Report”, “Certificate of Result and Scores” or “Certificate of Japanese-Language Proficiency”.

- Submission of official N1 certificate of JLPT is waived for applicants with either Japanese nationality, permanent residency or special permanent residency.
 - In addition to the above, submission of official N1 certificate of JLPT is waived for applicants who completed/ are expected to complete an undergraduate/ graduate program where Japanese is the official medium of instruction in Japan. In such case, an official university document certifying this is required (The document must be original and signed by a person who holds a post such as dean or department chair).
- 9) A photocopy of applicant’s passport information page, including photo and date of birth.
- Only those who have a valid passport at the time of application and who do not have Japanese nationality.

- * Certificates must be valid as of the beginning of the application period.
- * Applicants may be asked for further confirmation.

2. Submission of Documents

Submit documents to NCCU, and the person in charge at NCCU sends them to the office of GSIR, RU

(ir-adm@st.ritsumei.ac.jp).

3. Application Fee

Not required

4. Notes

Please fill in your name recorded on passport in alphabet with the following rule. Even if you use Chinese characters in your own country, do not use Chinese characters.

- Fill in your name in the order of Family name (all uppercase), First name (the first letter in uppercase and the rest in lowercase), and Middle name (the first letter in uppercase and the rest in lowercase). For names without a clear distinction between surname and first name, enter the first part of the name in all uppercase and for the rest, make the first letter in uppercase and the rest in lowercase.

- If the total number of characters in alphabet exceeds the number allowed to enter (40 letters), the middle name should be abbreviated to the initial with a period

Example: Family name: RITSUMEI First name: Taro Middle name: Saionji

VI. Notification of Results

<April enrollment>

Thursday, November 27, 2025

<September enrollment>

Thursday, June 11, 2026

*The result will be sent by email.

VII. Enrollment Procedures

Successful applicants will receive detailed instructions after their results are finalized.