College of International Affairs (CIA)

National Chengchi University

2027 Fall & 2028 Spring Semester

Exchange Program

Application Guideline

Coordinator	Kenelm Tsai
E-mail	ocia@nccu.edu.tw

THE NOMINATION PROCEDURE

The partner institution/University confirms its nominated candidates

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Students should be reminded to submit all required application documents before the deadline (to ocia@nccu.edu.tw)

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After the deadline, we will proceed with the review process

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Upon completion of the review, both the students and the partner institution's contact office will be notified of the results

Reminder: Late submissions will not be accepted.

PART I: APPLICATION PROCEDURE

1. Recommended Level of Language Proficiency

Mandarin-taught courses

- Students are advised to achieve a minimum of **TOCFL Superior** or **HSK Level 4** if they want to take Mandarin-taught academic courses. Some colleges/departments (e.g. College of Informatics and College of Science) may require a higher level of Mandarin proficiency.

English-taught courses

- Students who wish to take academic classes taught in English are advised to demonstrate English proficiency at least equivalent to **TOEFL iBT 80** / **IELTS 6.0** / **TOEIC 785** / **CEFR B2**.

❖ Language proficiency (in Chinese or English) will also be one of our evaluation criteria. Please have the relevant supporting documents ready as well.

2. Period of Study

- One semester (Fall or Spring) or one academic year.

3. Application Deadline (Late submissions will not be accepted)

Fall semester (2027/09-2027/12): April 19, 2027

Spring semester (2028/02-2028/06): October 22, 2026

4. Departments and Programs Available for Application

Dept./Program	Degree
Department of Diplomacy	Undergraduate/ Graduate
Graduate Institute of East Asian Studies	Graduate
Graduate Institute of Russian Studies	
Master's Program in Japanese Studies	
International Master's Program in International Studies (IMPIS) **(*English-Taught Program)** * IMPIS offers all English-taught courses.	Graduate

❖ **Reminders:**

- All departments/programs in CIA (except IMPIS) offer limited English-toughed courses.
- **Students of Chinese nationality cannot choose Graduate Institute of East Asian Studies.**
- For more information, please refer to: https://ocia.nccu.edu.tw/eng/PageFront?fid=767
- University-Wide Course Search Engine: https://qrysub.nccu.edu.tw/
- **Language proficiency (in Chinese or English) and academic performance will be important evaluation criteria. Please prepare the relevant supporting documents.**

5. Application Required Documents

- NCCU Incoming Exchange Students Application Form
- One certificate of nomination from home institution
- One home institution certificate of enrollment in English
- One original official transcript **in English** from home institution (inclusive of the grading/credit system explanation)
- One photocopy of passport
- One 2-inch photo
- Statement of purpose written in Chinese or English
- Certificate of Chinese or English Language Proficiency

6. Application Submission:

Please email to **Mr. Kenelm Tsai (ocia@nccu.edu.tw)**

***Late submissions will not be accepted.**

7. Notification of Results:

Fall semester: Email notification **by the end of May 2027.**

Spring semester: Email notification **by the end of November 2027.**

PART II: POST-ADMISSION & PRE-ARRIVAL

1. Arrival Time:

- Students are recommended to arrive Taiwan **7-10 days** before the course starts. There will be an orientation held by NCCU Office of International Cooperation one week before the semester start.

2. Estimated Expenses (e.g. one-semester exchange student)

- ✸ Accommodation fees
- ✸ On-campus health check-up (If need)
- ✸ NCCU Student Group Insurance fee
- ✸ Daily living expenses (food, clothing, housing, transportation, etc.)
- ✸ Textbooks (If need)

3. Student Housing

- Please fill in your preference in application form. Accommodation at i-House is allocated through a lottery system. Successful applicants must pay the deposit and related fees within the specified period. Student dormitory applications will be submitted by the college office on behalf of students, and accommodation will generally be guaranteed. Fees can be paid online or in person at the Cashier Section of the Office of General Affairs at NCCU after arriving at the university.
- Besides the dorm fee, student will also need to **pay NT$1,000 dorm deposit separately**, which will be returned after checking out if the room is clean and undamaged.
- **On-campus Dormitory**
  - ✸ 4-person room for undergraduate; around NT$11,000 per semester

- 2-person room for master's students; around NT$23,000 per semester

- **Off-campus International House (I-House)**
  (https://oic.nccu.edu.tw/Post/467)
  - limited single suites and double suites are available.
  - Double Suites: NT$38,250 per semester
  - Single Suite: NT$58,500 per semester.
  - Additional Fees: refundable deposit of one-month rent, phone call and electricity fees (if exceeds the free basic quota).
- **Off-campus House Rental:** Fees range from NT$8,000-20,000 per month.

4. Health Insurance

- NCCU Student Safety Insurance (group insurance):

  Applies to all NCCU students (local students / international degree & exchange students).

- For one-semester exchange: Overseas Medical Insurance

  Students who only exchange for 1 semester, please purchase your own medical insurance in your home country to cover your medical expenses during your entire stay in Taiwan

- For one-year exchange: Overseas Medical Insurance + NHI (National Health Insurance): Students are required to join NHI after 6 months of continuous residence in Taiwan. Before joining NHI, you will need to have your own overseas medical insurance to cover your medical costs during the first 6 months. **(About NT$4,956 per semester)**
- For more information, please refer to NHI Official Website: https://www.nhi.gov.tw/en/mp-2.html

5. Health Check-up

- To prevent the spread of highly communicable diseases, short-term students (foreign students intending to stay in Taiwan for 3-6 months, or Chinese students intending to stay in Taiwan for 2-6 months) are required to undergo a medical examination.
- According to Article 36 of the Communicable Diseases Control Act, when communicable diseases occur or are expected to occur, the public shall cooperate and accept the inspections, treatment, immunization, or other disease control and quarantine measures conducted by the competent authorities. Moreover, according to Article 70, any person refusing, evading or obstructing the orders such as examination, treatment, or other measures of disease control and quarantine decided by competent authorities in accordance with the regulations outlined in Article 36 shall be fined NTD 3,000 up to NTD 15,000.
- Standard Items: **Measles and Rubella Immunization (MMR) Certificates or Proof of Positive Antibody Titers** / **Chest X-ray for Tuberculosis (TB)**

6. Exchange Students VISA & ARC

- Two types of Visas for international students:
  - ✸ Visitor Visa: short-term visa; for stay less than 180 days
  - ✸ Resident Visa: long-term visa; for stay longer than 180 days
- **For one-semester exchange:**

  60- or 90-day Visitor Visa → Visitor Visa Extension (twice as the maximum extension times)
- **For one-year exchange:**
  - ✸ If enter in Taiwan with Visitor Visa → apply for Resident Visa → apply for ARC → join National Health Insurance after 6 months

- If enter in Taiwan with Resident Visa → apply for ARC → join National Health Insurance after 6 months

****Alien Resident Certificate (ARC) (one-year exchange only)****

- Students who enter Taiwan with a Resident Visa will need to apply for the ARC at the Immigration Agency within 15 days after landing.
- Your ARC will have multiple entries before the expiration date.
- Application fee: NT$ 1,000
- Information can be found at OIC website: https://oic.nccu.edu.tw/Post/548

7. Mandarin Course

- OIC offers 3-credits Part-time Mandarin course free of charge to exchange students. Whether the credits could be transferred will be decided by the student's home university.

8. Recommended Number of Credit per semester

- 9 to 18 credits of academic courses per semester.

9. CIA Office Coordinator:

- Coordinator (CIA Office): **Kenelm Tsai**
- Email: ocia@nccu.edu.tw Tel: +886 2 2939 3091 #51104